



Recognized Government of India & West Bengal

Computer & Skill Development Centre

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Courses	Code	SUBJECT
Junior Certificate Course in Computer Application (duration - 3 months)	CSDC 29	Computer Fundamentals (Notepad, WordPad, Paint) Operating System (Dos Win XP/7/8) M.S Word (Concept) □ Hardware (Concept) Course fees Contact Your Nearest CSDC Centre.
Certificate in Computer Application (CCA). (duration - 3 months)	CSDC 25	Fundamentals of Computer □ Hardware (Concept) Operating System (Dos Win XP, 7/8) □ M.S Word, M.S Excel, M.S PowerPoint. Court fees: Contact Your Nearest CSDC Centre.
Diploma in Computer Application (DCA). (duration - 6 months)	CSDC 26	Fundamentals Of Computer □ Operating System (Dos Win XP 7/8) M.S Word, M.S Excel, M.S PowerPoint M.S Access □ M.S Publisher, □ Programming in FoxPro, □ HTML, DHTML. □ Internet Typing in English & Regional Language Course fees: Contact Your Nearest CSDC Centre.
Certificate In Desktop Publishing (CDTP). (duration - 6 months)	CSDC 04	Fundamentals Of Computer. □ Operating System (Dos, Win XP, 7/8) M.S Word, Adobe Pagemaker, Freehand, Bengali Word Course fees Contact Your Nearest CSDC Centre



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Diploma In Desktop Publishing (DDTP). (duration - 12 months)	CSDC 05	Fundamentals of Computer. Operating System (Dos Win XP 7/8) M.S Word, Adobe PageMaker, Freehand Bengali Word, Photoshop, CorelDraw, M.S PowerPoint, MS Publisher. Course fees: Contact Your Nearest CSDC Centre
Advance Diploma In Desktop Publishing (ADTP). (duration – 1 Year 6 Months)	CSDC 06	Flash Project, Dreamweaver, HTML, FREEHAND, ILLUSTRATOR. Course fees: Contact Your Nearest CSDC Centre
Certificate In Financial Accounting (CFA). (duration – 6 months)	CSDC 10	Fundamentals Of Computer. Operating System Dos Win XP 7/0) M.S office (WORD, EXCEL) Tally 9 with GST, Fact, Project Course fees Contact Your Nearest CSDC Centre,
Certificate in Accounting (TALLY). (duration - 6 months)	CSDC 13	Fundamental of Accounting Accounting Software Tally 9.0 and above Meaning of Account Company Creation, Ledger Accounts, Creating Voucher Modification of Company Features of Company, Cost Category and Cost Center Creation of Cost Godown Stock Maintain Budget, Price Lit, Introduction of F-11 and 12 Profit and Loss Account Balance Sheet GST & GST Returns, TDS (Tax Deducted at Source E-filing for Income tax Examples Course fees Contact Your Nearest CSDC Centre



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<p>Certificate In Information Technology (CIT). (duration - 6 months)</p>	<p>CSDC 01</p>	<p>Fundamentals of Computer Operating system (DOS/XP or Vista) Windows (Paint, WordPad, Notepad) M.S Office 2016 (Word, Excel, PowerPoint, Access)</p>
		<p>Typing in English & Regional Language. Programming in Foxpro Internet Technology Course fees: Contact Your Nearest CSDC Centre</p>
<p>Advance Diploma In Information Technology (ADIT). (duration - 18 months)</p>	<p>CSDC 03</p>	<p>Fundamentals of Computer Operating system (DOS/XP or Vista) Windows (Paint, WordPad, Notepad) M.S-Office 2016 (Word, Excel, PowerPoint, Access) Typing in English & Bengali Programming in Foxpro Internet Technology Visual FoxPro Visual Basic Programming in C Overview of VB.Net Programming in C++ Programming in JAVA HTML/DHTML Software Installation Course fees: Contact Your Nearest CSDC Centre</p>
<p>Certificate In Hardware & Networking Engineering (CHNE). (duration - 6 months)</p>	<p>CSDC 30</p>	<p>Computer Fundamentals. OS, Computer Architecture. Switch Mode Power Supply, Motherboard & Microprocessor. FDD, HDD, VDU, & CD ROM, Mouse, Keyboard, Modem. Assembling Of Computer. Upgradation Of Computers. BIOS, CMOS, Settings HDD Partition, F disk.</p>



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		<p>Installation of OS Installation of Modem, Sound, VGA, LAN, Adapter. Installation & Configuration Of Internet. Installation Of Multimedia. Trouble Shooting Formatting, System Transfer & backup.</p> <p>Concept of LAN & Overview of Networking. Computer Viruses and Viruses Handling.</p> <p>Repair Of Faults & Testing. Course fees Contact Your Nearest CSDC Centre.</p>
Certificate In Networking Technology (CNT). (duration - 3 months)	CSDC 31	<p>Network Fundamental, Cabling & Network Installation, Networking with Windows 2003 Server. Course fees Contact Your Nearest CSDC Centre</p>
Certificate In Hardware Technology (CHT). (duration - 3 months)	CSDC 32	<p>Digital Electronics Microprocessor & Supporting Circuits Computer Fundamental & OS, PC-Assembling. Disassembling & Maintenance Software Installation (OS & AS) Interface Hardware with Software. Backup and Restore Hardware & Software Troubleshooting Upgradation Of Computers. BIOS, CMOS Setting HDD Partition Course fees: Contact Your Nearest CSDC Centre</p>
Certificate In Web Technology Fundamentals (CWTF). (duration - 3 months)	CSDC 33	<p>Computer Fundamentals. M.S Word, M.S PowerPoint, M.S Publisher. Photoshop. Course fees Contact Your Nearest CSDC Centre</p>



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Certificate In Web Technology (CWT). (duration - 6 months)	CSDC 17	Computer Fundamentals M.S Word, M.S PowerPoint, M.S Publisher. Photoshop, HTML, Flash.
		Course fees Contact Your Nearest CSDC Centre
Advance Diploma In Web Technology (ADWT). (duration - 12 months)	CSDC 18	Computer Fundamentals M.S Word M.S PowerPoint M.S Publisher. Photoshop. HTML Fash CSS Java Script VB Script XML DHTML Concept of E-Commerce. ASP Development Environment. Course fees Contact Your Nearest CSDC Centre.
Advance Diploma In Software Application (ADSA). (duration - 12 months)	CSDC 34	Fundamentals of computer Operating System (Dos, windows) M.S Office, Visual Basic 6.0, C++ Programming, System Analysis Networking Concept (LAN), Internet &E-mailng, HTML, Java Script. Course fees Contact Your Nearest CSDC Centre.
Computer Techer's Traning (CTT). (duration – 18 months)	CSDC 35	Fundamentals of computer Operating System (Dos, windows) Input, Output & Storage devices Computer Software. Microsoft Office Microsoft Access Application software Assembling & compiler etc. M.S DOS internal & external commands Number System Pagemaker Photoshop Corel Draw Java programming Project in HTML or JAVA C,C++ Tally Course fees Contact Your Nearest CSDC Centre



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Professional course in C language. (duration - 3 months)	CSDC 19	Data types, operators, Switch & ifelse statements Implementing Loops. Array handling, Use of pointers Defining & using functions, storage Classes, structures in C.
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<p>Diploma In PHP (DPHP). (duration - 6 months)</p>	<p>CSDC 36</p>	<p>Level 1 1) Basic Networking, How Internet works, Language Intro, What is DNS server, Web server, FTP server and HTTP server. 2) How and what requires to create a website, difference between dynamic website and static website.</p> <p>Level 2 4) Basic HTML Tags with practical. 5) html Table, iFrame concept. 6) Basic CSS Ideas with example (External Embedded, inline).</p> <p>Level 3 7) Introduction to Javascript. 8) Basic Concept and use of javascript. 9) Program with Registration form with javascript validation.</p> <p>Level 4 10) Introduction to PHP variables with all data types, auto type casting. 11) PHP operators. 12) Conditional structure with practice. 13) Flow control with small practice. 14) Small program with conditions.</p> <p>Level 5 15) PHP array. 16) Associative array. Numeric array. 17) Single dimensional array, multi dimensional array. 18) For each for array. 19) Array function. 20) Small program with array example.</p> <p>Level 6 21) Into server variables.</p>
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		<p>22) GET, POST, REQUEST, FILES. 23) Small program with image upload.</p> <p>24) Program with student result image.</p> <p>Level 7</p> <p>25) Introduction to functions.</p> <p>26) Discuss with few important string function.</p> <p>27) Date & time function. 28) How to create user defined function.</p> <p>29) Include, Require, include once, Require once.</p> <p>30) Program with simple calculator.</p> <p>Level 8</p> <p>31) File handling Read-write-updatedelete).</p> <p>32) Small practice on file handling.</p> <p>33) Directory handling(Create-readdelete).</p> <p>34) program with files and directory handling (use txt file as database).</p> <p>Level 9</p> <p>35) Into PHP session.</p> <p>36) Use of PHP session (discussion).</p> <p>37) Login/Logout program.</p> <p>38) Small program of product shopping cart Level 10</p> <p>39) Tips & tricks to search google to resolve problems.</p> <p>40) introduction to forums.blog,pages, in order to search stuff.</p> <p>41) Mail program.</p> <p>42) avascript readymade programs.</p> <p>43) Free CSS Templates.</p> <p>Level 11</p>
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		<p>44) Intro with MySQL.</p> <p>45) Basic concept of database designing.</p> <p>46) Intro to PHPMyAdmin</p>
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		<p>Level 12</p> <p>47) Create a database to perform MYSQL stuff.</p> <p>48) MySQL queries.</p> <p>49) MySQL clauses and operators and functions.</p> <p>Level 13</p> <p>50) MYSQL JOIN-Inner JOIN, OUTER JOIN, LEFT JOIN, RIGHT JOIN.</p> <p>51) Practice with joining.</p> <p>Level 14</p> <p>52) MySQL in PHP(database connection).</p> <p>53) Difference between MYsQL_connect and p_connect. 54) Program to run queries and fetch database.</p> <p>55) MYSQL fetch queries.</p> <p>Level 15</p> <p>56) Client interface and Admin interface concept. 57) MySQL program to ADD/DIT/UPDATA into category and product table.</p> <p>58) Dream project at home.</p> <p>Level 16</p> <p>59) PHP modules intro and GD basics for captcha.</p> <p>60) Ready made script practice. 61) Pagination, Captcha images,Mail program, Editor Etc</p> <p>Level 17</p> <p>62) Complete PHP classes and objects.</p> <p>63) AJAX examples.</p> <p>64) Eligible for interviews.</p>
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		<p><u>Level 18</u></p> <p>65) START LIVE PROJECT-if required. 66) Folder structure for website. 67) cpanel idea. 68) Database setup. 69) File uploads. 70) Payment gateway (paypal.com). 71) PHP securities. Course fees Contact Your Nearest CSDC Centre</p>
Professional course of programming in C++.(duration - 3 months)	CSDC 20	<p>Understanding of programming logic Learn OOPS (Object oriented programming) concepts Understand classes & objects, abstraction, inheritance & polymorphism Learn & apply file handling, operator overloading & functions. Course fees Contact Your Nearest CSDC Centre.</p>
Professional course in Oracle.(duration - 3 months)	CSDC 37	<p>Course fees Contact Your Nearest CSDC Centre</p>
Professional course in Visual Basic. (duration - 3 months)	CSDC 38	<p>Create projects Within Visual Studio 2010 Writing a Visual Basic Application Building a Graphical Application Documenting an Application Debugging Applications by Using Visual Studio 2010 Create Visual Basic projects by using Visual Studio 2010 Explain the structure of a Visual Basic application. Declaring Variables and Assigning Values Using Expressions and Operators Creating and Using Arrays</p>



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		<p> Using Decision Statements, Converting Integer Numeric Data to Binary Explain how to declare variables and assign values. Use operators to construct expressions. Create and use arrays.</p> <p>Course fees: Contact Your Nearest CSDC Centre.</p>
Professional course in Java. (duration - 3 months)	CSDC 26	<p>Self-paced learning opportunity Emphasis on coding & source code documentation standards</p> <p>Logic building problem solving Strong Java Programming foundation. Self-paced learning opportunity Latest Java technologies from Oracle. Exposure to Rich Internet Application Development (AJAX)</p> <p>Emphasis on coding & source code documentation standards</p> <p>Strong foundation of web application development. Course fees Contact Your Nearest CSDC Centre.</p>
Professional course in .NET Technology. (duration - 3 months)	CSDC 39	<p>Coding activities that enhances the performance of website application Design & develop services that access local & remote data from various data sources</p> <p>Develop & deploy services to hybrid environments, including on premises servers and Windows Azure, Global certification in</p>



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		<p>MCSD - Web Applications Develop & deploy services to hybrid enwoment Microsoft Original Curriculum Structured learning Certified trainers Mapped to global certification –MCTS: .NET Framework 3.5, Windows Communication Foundation Applications Course fees: Contact Your Nearest CSDC Centre.</p>
Diploma In Hardware Technology (DHT). (duration - 12 months)	CSDC 23	<p>Data recovery Analog □ Digital Electronics, SMPS (component level) Motherboard (component level). Storage devices (HDD, DVD WRITER &COMBO DRIVER) UPS LCD/TFT/ MONITOR, Printer (DMP, LASER). All in one printer, Laptop (component level) Security surveillance system Course fees: Contact Your Nearest CSDC Centre.</p>



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<p>Advance Course of Mobile Phone Repair. (duration - 6 months)</p>	<p>CSDC 40</p>	<p>Module 1 (Basics) Basics of mobile communication and electronics. Study of Digital Electronics. Assembling & disassembling of different types of mobile phones. Use of various tools & instruments used in mobile phone repairing. Details of various components used in mobile phones. Study of basic parts of mobile phones (mic, speaker, vibrator LCD, antenna, etc). Testing of various parts with multimeter. Use of jhatka machine (DC Supply). Module 2 (Hardware) Basic Circuit Board/Motherboard Introduction. Names of different BGA ICs. Work of different BGA and Glass Ics. How to recognise different ICs Soldering & desoldering components using soldering iron. Soldering & desoldering components using rework station Working on SMO/BGA ICs and the PCB. Module 3 (Software)</p>
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		<p>Introduction of various software faults Introduction of different flasher boxes. Flashing of various brands of handsets. Formatting of virus affected handsets. Unlocking of handsets through codes and software. Use of secret codes. Downloading.</p> <p>Module 4 (Troubleshooting And Advanced Troubleshooting)</p> <p>Fault finding & troubleshooting. Steps of repairing hardware and software problems.</p> <p>Circuit tracing, jumpering techniques and solutions. Troubleshooting through schematic diagrams. Repairing procedure for fixing other new hardware faults Advanced troubleshooting techniques. Course fees Contact Your Nearest CSDC Centre</p>
Diploma In Computer Office Management (DCOM). (duration -12 months)	CSDC 41	<p>1st semester</p> <p>Operating system: windows 2000/xp/7. Microsoft office 2007/2010 (M.S. Word; Excel; Powerpoint; access; outlook) Internet Technology; Pagemaker, Photoshop, Corel draw, Bangle word, Html, Typing test.</p> <p>2nd semester</p> <p>Tally introduction of accounting & inventory. Export, inport, G.S.T Year entry, Final Account, Tally 9.0 . Course fees Contact Your Nearest CSDC Centre.</p>
Diploma In Financial Accounting (DFA). (duration - 12 months)	CSDC 11	Fundamentals of Computer, Operating System (Dos Win XP,7/8), MS office



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		(WORD, EXCEL), Tally 9 with GST, Fact, Project, Depreciation, Interest Calculation, Concept of D-Mat, Banking Rules of the Company, Labor Laws, Income Tax Filing up of Returns. Course fees Contact Your Nearest CSDC Centre.
Advance Diploma in Financial Accounting(ADFA) (1 YEAR 6 MONTHS)	CSDC 12	Income Tax, Sales Tax, Vat ,Computation Tax, filling up return, Service Tax
Certificate In PHP. (duration - 3 months)	CSDC 24	PHP, HTML/DHTML, Working with CSS, Java Script/Java Query, PHP basics, Form Method: Get & Post, Advance PHP with OOPS, Email Classes, Word Press, PHP array. Course fees Contact Your Nearest CSDC Cent.
Certificate In Troubleshooting & PC-Handling. (duration - 6 months)	CSDC 42	Understanding machine configuration, CMOS Setup, Hard Disk Partitioning & Formatting, Making Startup/Bootable Disk, Windows and Linux OS Installation & Troubleshooting, Problem Solving for Windows and Linux OS, MS Word, Internet, Installation and Configuration Devices, Virus Detection and Recovery, Configuring memory, Fault finding related to H/W O& S/W Course fees Contact Your Nearest CSDC Centre.



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Advance Diploma In Hardware & Networking Engineering (ADHNE). (duration - 12 months)	CSDC 43	Analog & Digital Electronics, SMPS (component level), Mother board (component level), Storage devices (HDD, DVD, WRITER & COMBO DRIVER), UPS LCD/TFT/MONITOR,
		Printer (DMP, LASER), Assembling of Computer, UpGradation of Computer, BIOS, CMOS, Setting HDD Partition, F disk, Installation Of O.S, Installation Of Modem, Sound, VGA, LAN, Adapter, Installation & Configuration Of internet, Installation Of Multimedia, Fundamental Computer Networking, Topology. Transmission, Network Device. (Device Hub Switch Repeater Router Etc) . OSI & TCP/IP Models, Network Protocols, IP Address, Subnet masking, Transmission Media & cabling, Peer to peer networking, NTFS Permissions, File and Folder sharing, Printer Sharing, Configure Internet Connection, Internet connection Sharing (Proxy Server & ICS), Configure wifi router, Configure Outlook, Backup and Restore, Client Server Networking, Domain Configure, Domain Joining, DHCP . FIP . WEB . DNS. Courses Fees: Contact Your Nearest CSDC Centre



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Master in Computer Hardware Engineering (MCHE). (duration - 6 months)	CSDC 44	Fundamental of computer, Basics Electronics, Analog Electronics, Digital Electronics, Electronics Projects, MSDOS, keyboard & Mouse, Floppy Disk Drive, Hard disk & CD/DVD writer, SMPS (Chip level), Motherboard, Processors, RAM, BIOS CMOS & UEFI BIOS, Assembling & De-Assembling and upgradation of computer, Hard disk Partition with F disk, DM & PQ Magic, Backup Data, Operating System installation from DVD & Pendrive. Dual Booting (between Windows & windows and Linux), Motherboard driver (such as Chipset, Sound, VGA,
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		LAN) Application software installation (Such as MS-office, Tally, Multimedia Software, etc.), Antivirus installation and scanning, System Tools, Trouble shooting. Course fees: Contact Your Nearest CSDC Centre.
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	CSDC 45	Fundamentals of Computer Networking, Network Topology, Transmission Modes, Network Device (Hub, Switch, Repeater, Router Etc.), OSI & TC/IP Model, Network Protocols, IP Address, Subnet masking, Transmission Media & cabling, Peer to peer networking, NTFS Permissions, File and Folder sharing, Printer Sharing, Configure Internet Connection, Internet connection Sharing (Proxy Server & ICS), Configure wifi router, Configure Outlook, Backup and Restore, Client Server Networking, Domain Configure, Domain Joining, Domain user Create, Security in domain, Configure Servers DHCP : FTP : WEB : DNS . Remote Desktop & Team viewer, TELNET, RHEL 6 Installation & Basic Commands, Network security Fundamentals, Troubleshooting. Course fees Contact Your Nearest CSDC Center.
Specialist in Printer Repairing (SPR). (duration - 3 months)	CSDC 46	Introduction of printer, DMP Printer, Inkjet Printer, Laser Printer, Trouble Shooting. Course fees. Contact Your Nearest CSDC Centre.



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Certificate In Basic Programming. (duration - 6 months)	CSDC 47	Fundamentals of computer, Windows, GW Basic, Visual FoxPro, HTML & DHTML, Internet. Course fees Contact Your Nearest CSDC Centre.
Certificate In Multimedia (CIM). (duration - 6 months)	CSDC 07	Pagemaker, Photoshop, CorelDraw, Sound forge, Flash, Premiere, Internet, Course fees Contact Your Nearest CSDC Centre,
Diploma In Multimedia (DIM). (duration - 12 months)	CSDC 08	Director, Dreamweavet, 3d max. Course fees Contact Your Nearest CSDC Centre.
Advance Diploma In Multimedia (DIM). (duration - 12 months)	CSDC 09	CorelDraw X6, Adobe Illustrator, Adobe Photoshop, Adobe Flash, Sound Forge, Bangla Word, Adobe Premierpro, Adobe After Effect, 3ds Max, Flash Project, Blender. Course Fees Contact Your Nearest CSDC Centre.
Introduction In Spoken English (ISE) 3 MONTH	CSDC 14	How To Greet, Simple Sentence, How To Respond, Request, Order And Advice The Art Of Wishing, Commonly Used Phrases/Sentence, "Be"-Verb (Be, Being, Been, Is, Am, Are Etc.) To know Course Fees Contact Your Nearest CSDC Centre.



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CERTIFICATE IN SPOKEN ENGLISH(CSE) 6 MONTH	CSDC 15	Present Tenses And Question Tags, Past Tenses, Future Tenses, Parts Of Speech, Pronunciation And Silent Letters In Word, Use Of Modals, Uses Of "It" And "There"-Dummy Subjects, Use Of Phrases, Exclamatory Senescses. Course fees Contact Your Nearest CSDC Centre.
ADVANCE CERTIFICATE IN SPOKEN ENGLISH(ACSE) 1 YEAR	CSDC 16	Talking To Your Superiors, Elements Of A Story, Personal Pronouns, Casual Conversation While Shopping, Use Of "Here" And "There", Talking To Children, Telephone Etiquette, Business Communications, and Conversation. Course fees Contact Your Nearest CSDC Centre.
Post Graduate Diploma In Computer Application (PGDCA). (duration - 12 months)	CSDC 48	Fundamental of computer, Operating System (Dos, windows), Microsoft Office (Word, Excel, PowerPoint, Access), PageMaker, Photoshop Corel Draw, Bengali Word, Tally, C++, Visual Studio & Visual Basic, HTML & DHTML, English & Bengali Typing. Course fees: Contact CSDC Centre.



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Certificate in Solid Works (CSW). (duration - 6 months)	CSDC 49	Basic concept of computer, Operating system overview, Solid Works Basic, Plane selection, 2D drawing & Defining, Common 3D Operations, Special 3D Operations, Reference Geometry, Office features and analysis, Assembly drawing in Brief. Cause Fess: Contact Your Nearest CSDC Centre.
Diploma In Office Management & Publishing (ADOMP). (duration - 24 months)	CSDC 50	Computer Fundamental, Hardware (Concepts), Operating System (Windows 7), Paint, Notepad, WordPad, DOS, MS Office 2016 (Word, Excel, PowerPoint, Access), HTML, Visual FoxPro, BanglaWord, English Typing. Tally (Concept), Introduction to Internet & Email, Adobe Page Maker 7, Corel Draw, Adobe Photoshop, Printing and Scanning. Course fees: Contact Your Nearest CSDC Centre
Diploma In Hardware & Networking Engineering (DHNE). (duration - 12 months)	CSDC 51	HARDWARE PC Data, PC System Board and SMPS, CPU, Drives and other Storage Media, Expansion Cards and interfaces, OS and File systems, Video System. NETWORKING



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		<p>Introduction to networks, OSI (layer) Reference Model, Ethernet Technologies, Hubs vs Switches vs Routers, ipv4 Addressing and Sub netting. Ipv6 Addressing, TCP/P Poetical, Introduction to 802.11 Wireless. Course fees: Contact Your Nearest CSDC Centre.</p>
<p>Certificate in Beautician Certificate in Hair and Skin Care. (duration - 6 months)</p>	CSDC 52	<p>Facial therapy, Make up, Dermatology, Cosmetic science, Massage, Waxing, Hot stone therapy, Threading, Indian head massage, Eyebrow and eyelash tinting, Anatomy and physiology, Business management + professional conduct, Manicure, Nutrition, dietary and figure control, Pedicure, Sterilization and hygiene. Course Fees: Contact Your Nearest CSDC Centre.</p>
<p>Certificate in Art And Craft. (duration - 6 months)</p>	CSDC 53	<p>1) Drawing: The dining course introduces students to charcoal pencil pastel inks and a range of alternative materials in a variety of subjects figure drawing still life self-portraiture and utilizing fun modern techniques training the cy to see. 2) Painting: The painting course covers oil painting watercolor, acrylic and alternative materials Subject matter includes painting stile and free expression. It is an intensive introductory course. 3) Printmaking:</p>



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		<p>This module introduces students to Wood Block Photo Etching Mono printing and Stencil Printing, and builds a strong foundation on the concepts of Intaglio and Relief Printing.</p> <p>4) Sculpture: On this course students will learn how to manipulate and mix varied materials to create a totally original art piece. They will be encouraged to develop their own ideas using new and unusual materials.</p> <p>5) Graphic design and display.</p> <p>Course Fees: Contact Your Nearest CSDC Centre.</p>
Advance Diploma in Computer Application (ADCA). (duration - 12 months)	CSDC 27	<p>Computer Fundamentals, Hardware (Concepts), Operating System (Windows 7), Paint, Notepad, WordPad, DOS, MS Office 2016 (Word, Excel, PowerPoint, Access), HTML, Visual FoxPro, Bangla Word, English Typing, Introduction to Internet & Email, Tally (Concept)</p> <p>Course fees: Contact Your Nearest CSDC Centre.</p>
Certificate in Laser Cutting Designing. (duration - 3 months)	CSDC 54	<p>Fundamental of Laser Machine. Corel Draw Out Line Drawing. Laser Work Software Making, 3D models with MDF.</p>



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Centre. Registration under Government of West Bengal IV-
00553.

		Course fees-Contact Your Nearest CSDC Centre.
Certificate in Data Entry Operation. (duration - 3 months)	CSDC 55	Computer Fundamental, MS Word, MS Excel, Speed test, Interactive session and evaluation. How to find data entry job online. Course fees - Contact Your Nearest CSDC Centre.
Certificate in Tailoring. (duration - 6 months)	CSDC 56	Skirts: Twelve types Frocks: Ten types Skirts & Jeans Tops: Types Ladies Blouse: 28 to 38 Size. a) Plain Saree Blouse b) Cut Blouse for a saree c) Raglan Blouse d) Katori Blouse Designer Blouse These blouses would be taught with different types of Sleeves and Necklines



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Information Technology Education & Skill Development
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00553.

	<p>Salwar: Plain, Model Salwar, Patiala Salwar.Churidar etc. Kameez, Kurtha, Ladies Shirt, Kalidhar Cut, Princess Cut etc.</p> <p>Pants</p> <ul style="list-style-type: none">a) Little Boys uniform pant.b) Divided skirts for Girls.c) Pedal Pusher.d) Capri.e) Harem Pants.f) ladies Pants.g) One Piece Pants.h) Pleated Pants.i) Bell bottom Pants.j) Regular Pants <p>Shirts</p> <ul style="list-style-type: none">a) Linde Boys shirt.b) Nehru Shirt.c) Plain Shirt.d) Shirt with Yoke.e) Ladies Shirt.f) Shirts with Pockets & Collar.g) Vest. <p>Accessories</p> <ul style="list-style-type: none">a) Bags.b) Belt.c) Cap.d) Hot Pads etc. <p>Course fees-Contact Your Nearest CSDC Centre.</p>
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Centre. Registration under Government of West Bengal IV-
00553.

Certificate Course in Public Health Worker. (duration - 6 months)	CSDC 57	1) Public Health System 2) Women And Child Health 3) Community Participation for Health 4) Emerging issues un Health Sector 5) Special focus areas in Healthcare. Course fees - Contact Your Nearest CSDC Centre.
Certificate Course in Yoga & Fitness. (duration - 6 months)	CSDC 58	(Yoga Theory) Yogic Prayer.
		Yoga (Meaning, Introduction, all the eight limbs). Types of Yoga (Astanga, Gyan, Karma, Bhakti, Hatha, Nada, laya, Mantra). Taking note of individual health problems of participants. Distractions in the path of Yoga and its immeasurable benefits, if one keeps moving along the journey of Yoga. Yoga Ahara (Yogic food) and nutrition. Prana: Five major ones and their importance. Human Body and its healthy functioning, with reference to the Yoga Science. (Yoga Practical) Introduction to the entire Pawanmuktasana series. Shatkarma (The six Yogic Cleansing Method): Kapalbhatias (Vatkrama, Vyutkrama, and Sheetkrama). Tratakas. Netis (Jal, Catheter, Ghrit).



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Information Technology Education & Skill Development
Centre. Registration under Government of West Bengal IV-
00553.

		<p>Dhautis (kunjla, Agnisar, LaghooSankha Prakshalana). Surya and Chandra Namaskara. YogaNidra.</p> <p>Course fees - Contact Your Nearest CSDC Centre.</p>
Diploma in Digital Marketing. (duration - 6 months)	CSDC 59	<p>1. Introduction, 2. Marketing Fundamentals, 3. Set Up a Website, 4. Email Marketing. 5. SEO, 6. Social Media Marketing. 7. PPC. 8. Content Marketing & Analytics. Course fees-Contact Your Nearest CSDC Centre.</p>
Diploma in Drawing And Painting. (duration - 12 months)	CSDC 60	<p>Principles of Drawing Pencil Drawing Cartoons Drawing Dry and Wet</p> <p>Painting Sketching Memory Drawing. Glass Painting Oil Painting Course fees - Contact Your Nearest CSDC Centre.</p>



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<p>Certificate Course in Nursing Assistant. (duration - 6 months)</p>	<p>CSDC 61</p>	<p>Carry out tasks/instructions given by Doctor or nurses (RNs), Serve meals to patients, Take care of patient hygiene (bathing them, cleaning their rooms, groom them etc.), Arrange equipment and accessories in patient's rooms, Record patients body stats (pulse, weight, blood pressure etc.), Administer medications, Communicate with patients and the family members. Take patient for tests and treatment processes. Course fees - Contact Your Nearest CSDC Centre</p>
<p>Certificate in Electro Cardiography Technique (ECG. Technician). (duration - 6 months)</p>	<p>CSDC 62</p>	<p>Communicative English And Computer Fundamentals. Anatomy of Heart. Physiology of Heart. Electro cardiography, Hospital Administration, Practical. Course fees- Contact Your Nearest CSDC Centre.</p>
<p>Certificate Course in Physiotherapy Technician. (duration - 6 months)</p>	<p>CSDC 63</p>	<p>Communicative English And Computer Fundamentals, Anatomy, Physiology, Abnormal Psychology And Pathology Personal Hygiene. Bask Occupational Therapy, Nursing & Firstaid. omechanics and Exercise therapy, Medical and Surgical</p>



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Information Technology Education & Skill Development
Centre. Registration under Government of West Bengal IV-
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		<p>condition. Orthopadics and Neurology & On the Job Training.</p> <p>Course fees - Contact Our Nearest CSDC Centre</p>
E-Shiksha. (duration - 1 months)	CSDC 64	<p>Computer fundamentals, Operating system (Win XP/7/8), MS Word (Concept), Online Banking, Internet & Email, Online Bill Payment, Online Mobile & DIHRecharge, Online Rali Flight Ticket Booking Etc.</p> <p>Course fees - Contact Our Nearest CSDC Centre.</p>
Certificate in Telecommunication. (duration - 6 months)	CSDC 65	<p>Computer Architecture. Radiation & Microwave Technique. Digital Signal Processing. System Programming. Communication Network. Image Processing Project.</p> <p>Course fees - Contact Your Nearest CSDC Centre.</p>
Basic Computer Courses (BCC). (duration - 6 months)	CSDC 66	<p>Fundamentals of Computer, Introduction To GUI Operating System, M.S Word, M.S Excel, M.S Powerpoint. Computer Communication And Internet. Bank Finance Terms.</p> <p>Course fees-Contact Your Nearest CSDC Centre.</p>
Certificate in House Wiring & Electricity. (duration - 6 months)	CSDC 67	<p>Course fees-Contact Your Nearest CSDC Centre.</p>



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Information Technology Education & Skill Development
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Certificate Course in CCTV Installation And Maintenance. (duration - 6 months)	CSDC 74	CCTV System Introduction. Element of CCTV System. Camera Specification. Recording of Footage and Backup of Footage. Troubleshooting. Cabling and Connector Settings Course fees - Contact Your Nearest CSDC Centre
Certificate Course in Advanced Java. (duration - 6 months)	CSDC 21	Fundamentals of Java. Packaging and their Applications, Exception handling, Multithreading and Concurrency, Generics, Applets & Logging API. Networking of Java, JDBC examples. Course fees - Contact Your Nearest CSDC Centre.



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<p>CERTIFICATE IN ADVANCE EXCEL CAE(3 MONTHS)</p>	<p>CSDC 28</p>	<p>VLOOKUP, COUNTIFS, COUNT, IF, COUNTIF,COUNTIFS, Filters, Ribbon Tour, Quick Filtering, Filtering by Multiple Criteria Saving the Filtered Data, Performing Calculations on Filtered Data, PivotTables, Defined, Basic PivotTable Data, Inserting a Pivot Table, PivotTable Geography, Building a PivotTable Report – Part One, Adding row labels, adding column data, changing formulas in columns, changing headers & number formats, Building a PivotTable Report – Part Two, Adding multiple row labels, collapsing and expanding, drill down to data, sorting, & refreshing, Building a PivotTable Report – Part Three, Grouping by dates, grouping by ranges, show items with no detail, show values in empty cells, grouping across columns, Building a PivotTable Report – Part Four, User defined groups, adding/removing subtotals, Building a PivotTable Report – Part Five, Using formulas on pivoted data 29)Building a PivotTable Report – Part Six 30)Displaying multiple row labels in columns, or tabular form. 31) Other Cool Things to do with a Pivot Table – Part Seven 33) Report Filters 34) Report Slicers 35) Expanding Filter Results to Individual Tabs Formatting as a Table - Part Eight</p>
<p>SMART COMMERCE</p>	<p>CSDC 75</p>	<p>MS Office(Power Point, Access, Excel), Internet, TALLY ERP (Accounting Part, PF/ ESI,PAY.ROLL, BACH UP AND RESTORE(MIGRATING DATA)), E-COMMERCE (EID- ELECCTRONIC DATA, INTERCHANGE)</p>
<p>ADVANCE HAIR STYLE (DURATION – 5 DAYS)</p>	<p>CSDC 76</p>	



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SAREE DRAPING (DURATION – 2 DAYS)	CSDC 77	
ADVANCE HAIR STYLE DRAPING (DURATION – 7 DAYS)	CSDC 78	

BASIC MEHNDI DESIGNING COURSE (DURATION – 182 DAYS)	CSDC 80	
DIPLOMA IN MEHNDI DESIGNING (DURATION – 365 DAYS)	CSDC 81	
CERTIFICATE IN ADVANCE MEHNDI DESIGNING (DURATION – 547 DAYS)	CSDC 82	
SHORT TERM COURSE IN MEHNDI DESIGNING (DURATION – 91 DAYS)	CSDC 83	
CERTIFICATE IN FEBRIC ART □ PAINTING (DURATION – 425 DAYS)	CSDC 84	
CERTIFICATE IN GLASS ART □ PAINTING (DURATION – 425 DAYS)	CSDC 85	
ADVANCE OPERATING SYSTEMS & PROGRAMING. (AOPS) 23 MONTHS	CSDC 86	MS PAINT,NOTE PAD,WORDPAD,FUDAMENTALS,DOS,WINDO WS,MS WORD,MS EXCEL,MS POWER POINT,VISUAL FOX PRO,MS ACCESS,VISUAL BASIC,HTML,DHTML,C PROGRAMING,C++,JAVASCRIPT,BLUE JAVA,CSS,PYTHON Course fees - Contact Your Nearest CSDC Centre.
ADVANCED COMPUTERISED ACCOUNTING & GST & TAXATION (SAP B1)	CSDC 87	FUNDAMENTAL OF ACCOUNTING,INTRODUCTION TO TALLY FACT,COMPANY CREATION AND OPENNING ACCOUNTING IN TALLY,MODIFICATION OF COMPANY OR INDRUSTRIAL DETAILS,COMPANY FEATURES,COMPANY CONFIGURATION,COST CENTRE AND COST CATEGORY,CREATION OF GODOWN AND MAINTANCE OF INVENTORY,PRODUCT PROFIT AND LOSS,CREATING MASTERS AND



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		VOUCHER,BILLS,BANKING AND INTEREST CALCULATION,REPORTS,ORDER PROCESSING,PRICE LEVEL AND LIST,POINT OF SALE(POS),ZERO VALUE ENTRIES,DIFFERENT ACTUAL AND BILLED QUANTITIES,BATCH WISE DETAILS,BILLS OF MATERIAL AND MANUFACTURING,ESSENTIALS OF TAXATION,TDS,GST,PAYROLL AND ADVANCE FEATURES,TALLY OPEARATORS,ENTRY AND INVOICING,BALANCE SHEET. Course fees - Contact Your Nearest CSDC Centre.
POST GRADUATE DIPLOMA IN MULTIMEDIA (PGDM)	CSDC 88	Ms Paint, Ms Powerpoint,Ms Word, Ms Excel, Adobe Page Maker,Corel Draw, Adobe Photoshop, Adobe Illustrator, Adobe Flash,Adobe Dreamweaver, Adobe Premier Pro, Adobe After Effect, 3ds Max, Blender, Sound Editing. Course fees - Contact Your Nearest CSDC Centre.
POST GARDUTAION DIPLOMA IN WEB	CSDC 89	Note Pad. Ms Excel, Word Pad, Ms Woerd, Ms Power Point, Html, Dhtml, Java Script, Css, Boots Trap, Word-Press, Dream-Weaver, Php, Adobe Photoshop, Adobe Flash, Adobe Illustrator. Course fees - Contact Your Nearest CSDC Centre.
MAKE UP (BASIC) 1 MONTH COURSE (8 CLASS)	Csdc 90	Bridal,Self make up,Party,Haldi,Kalka. Course fees - Contact Your Nearest CSDC Centre.
MAKE UP (HD) 3 MONTH COURSE (24 CLASS)	Csdc 91	Self,Party,Haldi,Kalka,Bridal Course fees - Contact Your Nearest CSDC Centre.



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00553.

BEAUTICIAN BASIC 2 MONTH COURSE (16 CLASS)	Csdc 92	Threading(Eye Brow,Upper/Lower Lip,Chin ETC). Manicure,Pedicure,Waxing,Heena,Hair color,Hair cutting (Plain,Boy,Straight,Round,V,U,Step),Hair Oil Message,Bleech,Facial. Course fees - Contact Your Nearest CSDC Centre.
BEAUTICIAN ADVANCE ONE AND HALF MONTH COURSE (12 CLASS)	Csdc 93	Hair Spa,Foot Spa,Advance Hair Cutting (Feather,Advance Graduation Cut etc.) Straightening,Smoothening. Course fees - Contact Your Nearest CSDC Centre.
DIPLOMA IN SPOKEN ENGLISH	Csdc 94	Spoken Skills,Grammar,Vocabulary and word recognition,Oral expression of the language. Course fees - Contact Your Nearest CSDC Centre.